



## **SCHOOL BOARD MEETING MINUTES**

### **February 14, 2019 Regular Meeting**

Pursuant to the regulations, the regular board meeting was held on the above date in the Waupaca High School Community Room.

#### **President's Comments and Pledge of Allegiance:**

Stephen Johnson welcomed everyone and noted that the new student representative Abbigail Perket was joining the Board at the table for the first time and asked her to lead the Board in the Pledge of Allegiance.

#### **Call to Order:**

The meeting was called to order by President Stephen Johnson at 11:10 a.m.

#### **Roll Call:**

Present: Stephen Johnson, Betty Manion, Sandra Robinson, Mark Polebitski, Steve Hackett and Patrick Phair. Dmitri Martin was excused.

#### **Also Present:**

Carol Beyer-Makuski, Mark Flaten, Greg Nyen, Steve Thomaschefskey, Maureen Markon, Rhonda Hare, Abbigail Perket, John Erspamer, Barb Rusch, Brody Pate, Daniel Chichy and WIN TV.

#### **Approval of Agenda:**

A motion was made by Steve Hackett and seconded by Dmitri Martin to approve the agenda as presented. Motion passed unanimously on a voice vote.

#### **Public Comment:**

None

#### **Approval of Minutes:**

A motion was made by Patrick Phair and seconded by Sandra Robinson to approve the January 8, 2019 minutes as presented. The motion carried unanimously on a voice vote.

#### **Communications:**

District Administrator's Report: Dr. Nyen asked for a moment of silence in memory of the 1 year anniversary of the Parkland School shooting and the hope for no further violence in the future. He also expressed congratulations to the students advancing in the spelling bee and geography bee and congratulations for a job well done representing the Board at the recent WASB convention by the MadJazzers and the staff and students who showcased the classic car restoration project.

CEC Project Presentation: Brody Pate and Daniel Chichy, both 3<sup>rd</sup> graders at the Chain Exploration Center, presented to the Board their request for help in attaining a cross walk/path at the Chain School complex so that the students who walk home to the neighboring subdivisions can do so in a safer manner. The students will also be taking their proposal to the Town of Farmington Board. A motion was made by Betty Manion and seconded by Patrick Phair to approve the project pending approval by the Farmington Town Board. The motion carried

unanimously on a voice vote.

#### **School Board:**

##### Report on Meetings Attended/School Visits:

Mark Polebitski reported on visiting with the Robotics Team and spoke of their project for this year. Sandra Robinson, Patrick Phair and Steve Hackett all spoke about attending the speaker that presented recently at the school and to the community. Pat Phair also spoke about a few of the resolutions that were debated at the recent convention and his visit with some of the middle school staff.

##### Upcoming Meetings:

The Board was reminded of the following upcoming meetings:

March 12, 2019 – Regular Board Meeting – 5:15 p.m.

##### Recognition:

It was noted that February 11-15 is bus driver recognition week, February 17-23 is National FFA week and February is CTE month.

#### **Student Services Committee:**

Mark Polebitski gave a summary of the recent committee meeting. Noting that they discussed the Early Dismissal Wednesdays, the recently contracted transportation services and the status of the contract food service program with Chartwells. It was noted that it would be anticipated that a decision will be made soon on if the Board will continue to contract out the food service program.

#### **Administrator:**

##### Probationary Approval of Ukulele Club at WHS:

A motion was made by Sandra Robinson and seconded by Patrick Phair to grant probationary approval of a ukulele club at the High School. The motion carried unanimously on a voice vote. It was noted that this provides no financial support and allows only for the formation of the club and does not commit the Board to financial support in the future at this time – should that be requested – it will have to come back to the Board for further consideration.

##### Second Friday Enrollment Count:

The Board was informed that the 2<sup>nd</sup> Friday count showed a membership count of 2143 which is up slightly from the September count.

##### Director of Student Services Position Description:

A motion was made by Betty Manion and seconded by Sandra Robinson to approve the revised position description as presented. The motion carried unanimously on a voice vote.

##### Student/Family Handbooks:

A motion was made by Patrick Phair and seconded by Steve Hackett to approve the student/family handbooks for the Waupaca High School, Waupaca Middle School, Waupaca Learning Center, Chain O'Lakes Elementary and Waupaca 4K. The motion carried unanimously on a voice vote.

##### AGR Reports:

John Erspamer and Rhonda Hare were present to answer questions on the AGR mid-year update with regard to the K-3 Reading and Math program. This is an informational item only and meets the requirement for the AGR Grant.

##### Preliminary Calendar Adjustment:

As a result of the multiple snow days that have already occurred this year – administration is recommending that the district change the February 18, 2019 professional development day to a school day for students. A motion

was made by Patrick Phair and seconded by Steve Hackett to approve that change. The motion carried unanimously on a voice vote. It was noted that we will still need to make additional adjustments but that recommendation will come at a future date.

District Superintendent/Administrative Search:

Stephen Johnson reported that the Board had met with a search agency and will be considering a couple of other agencies and will make a recommendation soon on this project.

**Monitoring:**

Student Services Related Highlights: Maureen Markon gave a presentation regarding the Waupaca County Alternative Program that is now housed in the old District Office building. Ms. Markon presented a slide presentation put together by the staff at this program which explained how the program functions.

**Consent Agenda:**

A motion was made by Betty Manion and seconded by Sandra Robinson to approve the items of the consent agenda:

Financial Reports:

Accounts Payable Approval - \$2,477,607.36

Cash Receipts - \$6,646,548.52

Resignations:

Colleen Jacob – Educational Asst. – Special Ed.

Greg Nyen – District Administrator – June 30, 2019

Emily Blanke – Educational Asst. – Special Ed.

Robert Gill – Retirement – May 15, 2019

Hires:

Melessa Miller – Educational Asst. – Special Ed.

Missy Krause – Bus Aide

Vicki Petkovsec – Part-time Educational Asst.

Carmen Sondrol – MS Pupil Services Secretary

Transfers:

Reyna Velazquez – Bus Aide to Educational Asst. – Special Ed.

Teacher Salary Step Changes:

Heidi Nowicki – 6M24 to 6M30

Jenny Lewis – 13M12 to 13M18

Rudy Pate – 14M6 to 14M12

Stephanie Imhoff – 9B12 to 9B18

Kirstin Feldt – 2B12 to 2B18

Heather Frosch – 14B18 to 14B24

Renee Draeger – 15B18 to 15B24

Melanie O’Keefe – 13M12 to 13M1

Jen Wierzba – 4B24 to 4B30

Valerie Ceranske – 27M24 to 27M30

Jill Beilfuss – 3B12 to 3B18

Kate Gile – 17M18 to 17M24

Mary Ann Snider – 15B18 to 15B24

Tricia Price – 3B18 to 3B24

Amy Holterman – 4B6 to 4B12

Cory Nagel – 6B6 to 6B12  
Amanda Kraus – 3B6 to 3B24  
Melissa Durrant – 12M18 to 12M24  
LuAnn Kennedy – 18M24 to 18M30  
Debra Townsend – 4B to 4B6  
Jon Bartel – 15M24 to 15M30  
Amy Mead – 18M24 to 18M30  
Heather Kratochwill – 4M6 to 4M12  
Anna Lussier – 6B6 to 6B12  
Lisa Abrahamson – 22M to 22M6  
Kelly Baumgart – 18M18 to 18M24  
Luke Hass – 4B6 to 4B12

Temporary MS Asst. Principal Contract for Leonard Luedtke.

The motion carried unanimously on a roll call vote.

**ADJOURNMENT:**

A motion was made by Steve Hackett and seconded by Sandra Robinson to adjourn the meeting at 12:55 p.m.  
The motion carried unanimously on a voice vote.

\_\_\_\_\_  
Stephen Johnson, President  
Board of Education

Date

\_\_\_\_\_  
Patrick Phair, Clerk  
Board of Education

Date